

EXECUTIVE SUMMARY

Recommendation for Renewal

15-056C – Intercom, Master Clock, Scoreboard and Sound System Service, Equipment, Parts, and Accessories

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to renew the Invitation to Bid (ITB) 15-056C – Intercom, Master Clock, Scoreboard and Sound System Services, Equipment, Parts, and Accessories. This Bid is utilized by Physical Plant Operations (PPO) Department for the required services to supply and repair intercoms, master clocks, scoreboards, sound system services, equipment, parts, and accessories from the awarded vendors, for the day-to-day operations of the schools and other facilities.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

This contract is primarily utilized by the Central Stockroom for the benefit of PPO to purchase replacement equipment, parts, and accessories at a discount off list price for in-house repairs on the various equipment. PPO also uses the factory authorized awarded vendors to perform repairs on equipment under warranty. The PPO end-users of this Bid are pleased with the awardee's performance and recommend awarding this second and final bid renewal.

Moving forward, PPO intends to remove the scoreboard portion of this Bid and then incorporate it into a new bid to meet the need for "Marquee and Scoreboard System Service, Equipment, Parts, and Accessories."

Procurement Method

Responsible: PWS

ITB 15-056C was approved on February 18, 2015, with an initial three (3) year contract, through February 17, 2018, with an option for two (2) additional one (1) year renewal periods. The first one (1) year renewal was approved on November 7, 2017. The awarded vendors include Music Arts Enterprises, Inc., NDR Corporation, Pro Sound Inc., Rauland-Borg Corporation of Florida, and Troxell Communications, Inc. All vendors and PPO have agreed to renew the contract at the same terms, conditions, and prices as originally awarded.

Financial Impact

Responsible: PWS and PPO

There is no financial impact to the District. This contract has unused spending authority related to the original term (per the Financial Analysis Worksheet). No additional spending authority is being requested as demonstrated in the breakdown below:

Historical Average Monthly Expenditures		\$	18,796
Number of months requested for renewal	x		12
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Estimated forecasted spend (A)		\$	225,556
Historical Average Monthly Expenditures		\$	18,796
Number of remaining months on current award	x		2
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Estimated spend for the remaining months on the current award (B)		\$	37,592
Total forecasted spend (A + B)		\$	263,148

Current unused authorized spending \$ **760,367**